

**Integrated Transportation Planning Division
Planning Department / INDOT**

Division organization, **Long-range planning cycle**, STIP development cycle, **UPWP billings**, & CMAQ administration

for

2008 Indiana MPO Conference

South Bend, Indiana; 7-9 October 2008

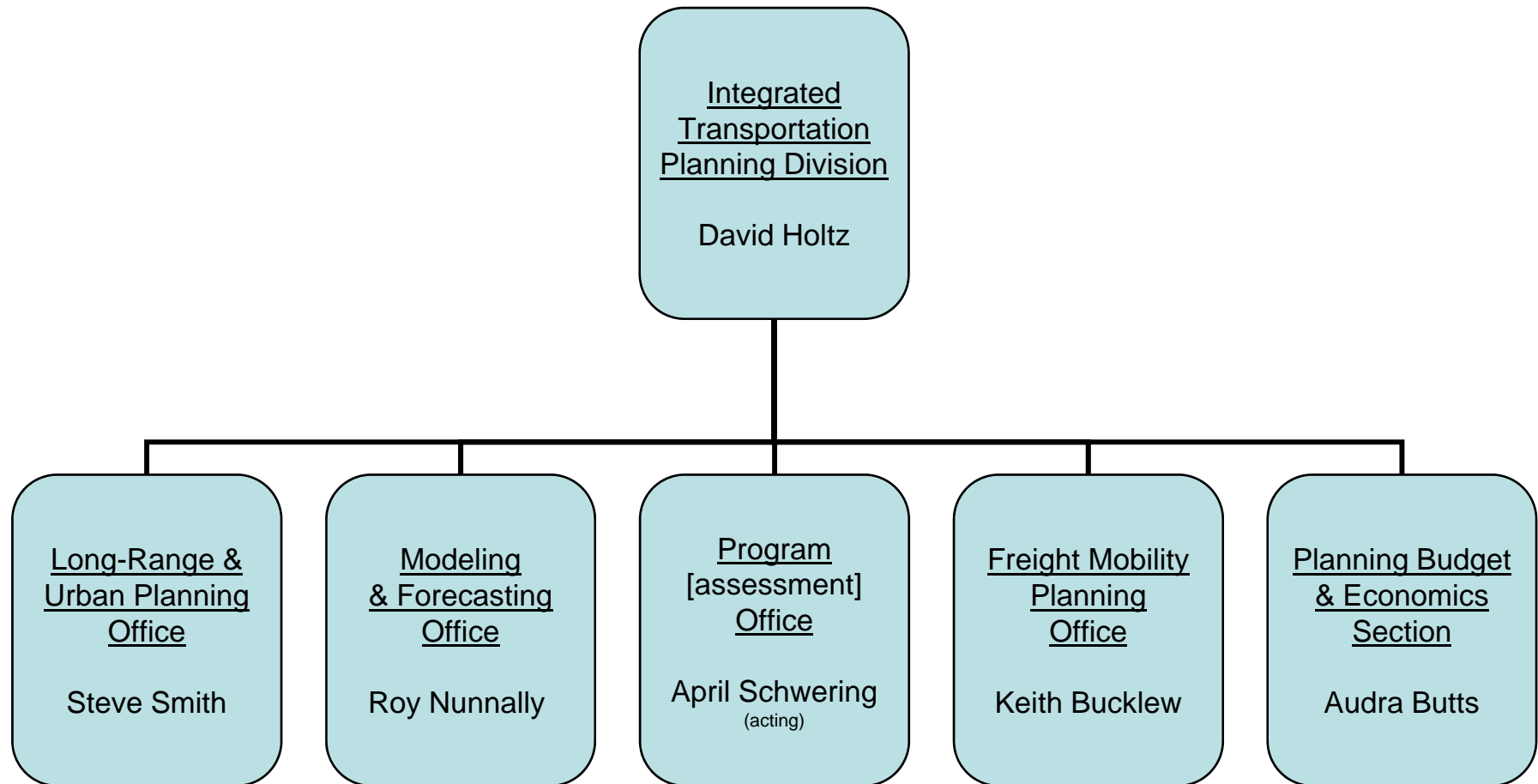
David Holtz, Director

Integrated Transportation Planning Div. / INDOT

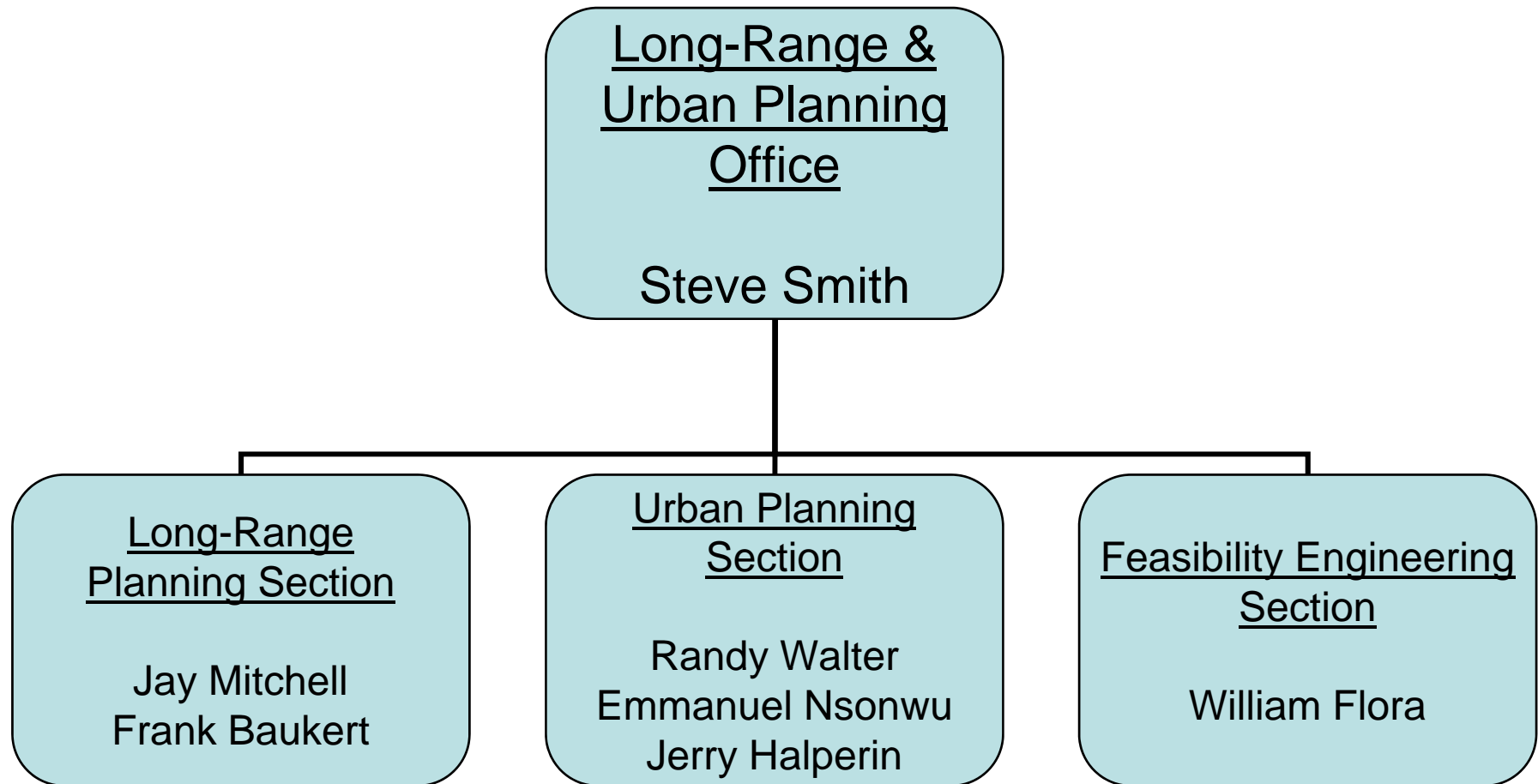
- **Agenda:**

- **Division organization**
- Long-range planning cycle
- STIP development cycle
- UPWP billings
- CMAQ administration
- Questions and answers period

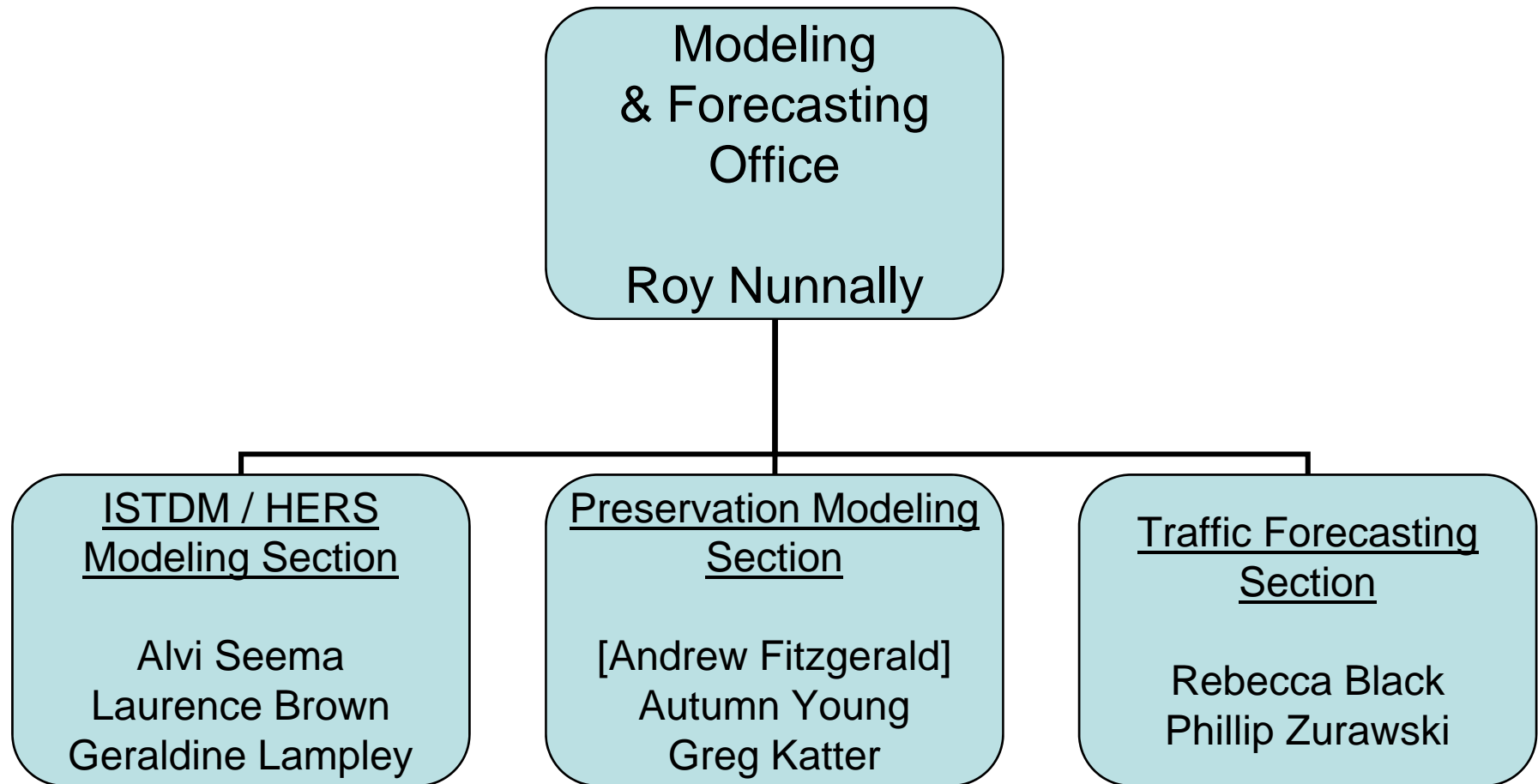
- Division organization



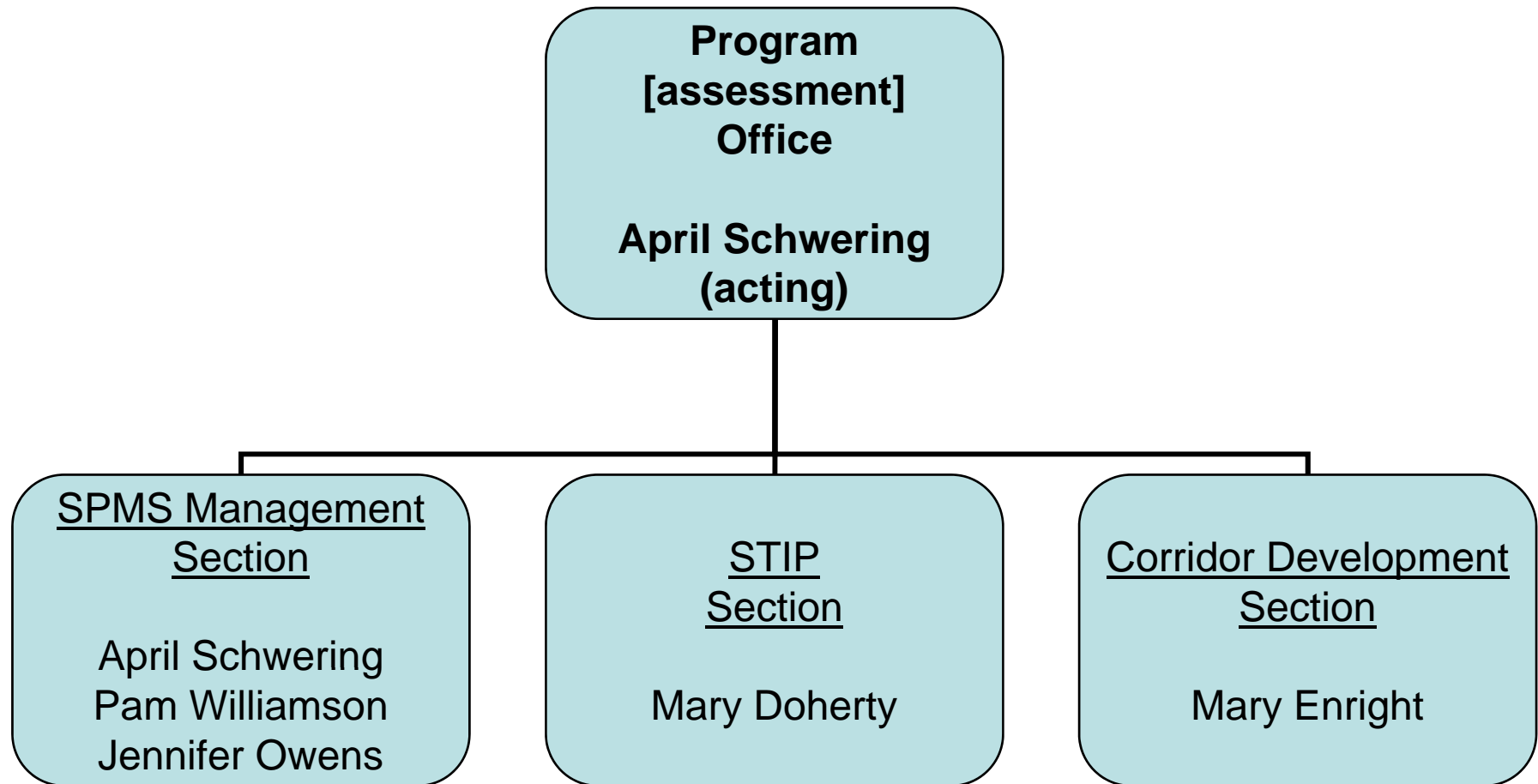
- Division organization



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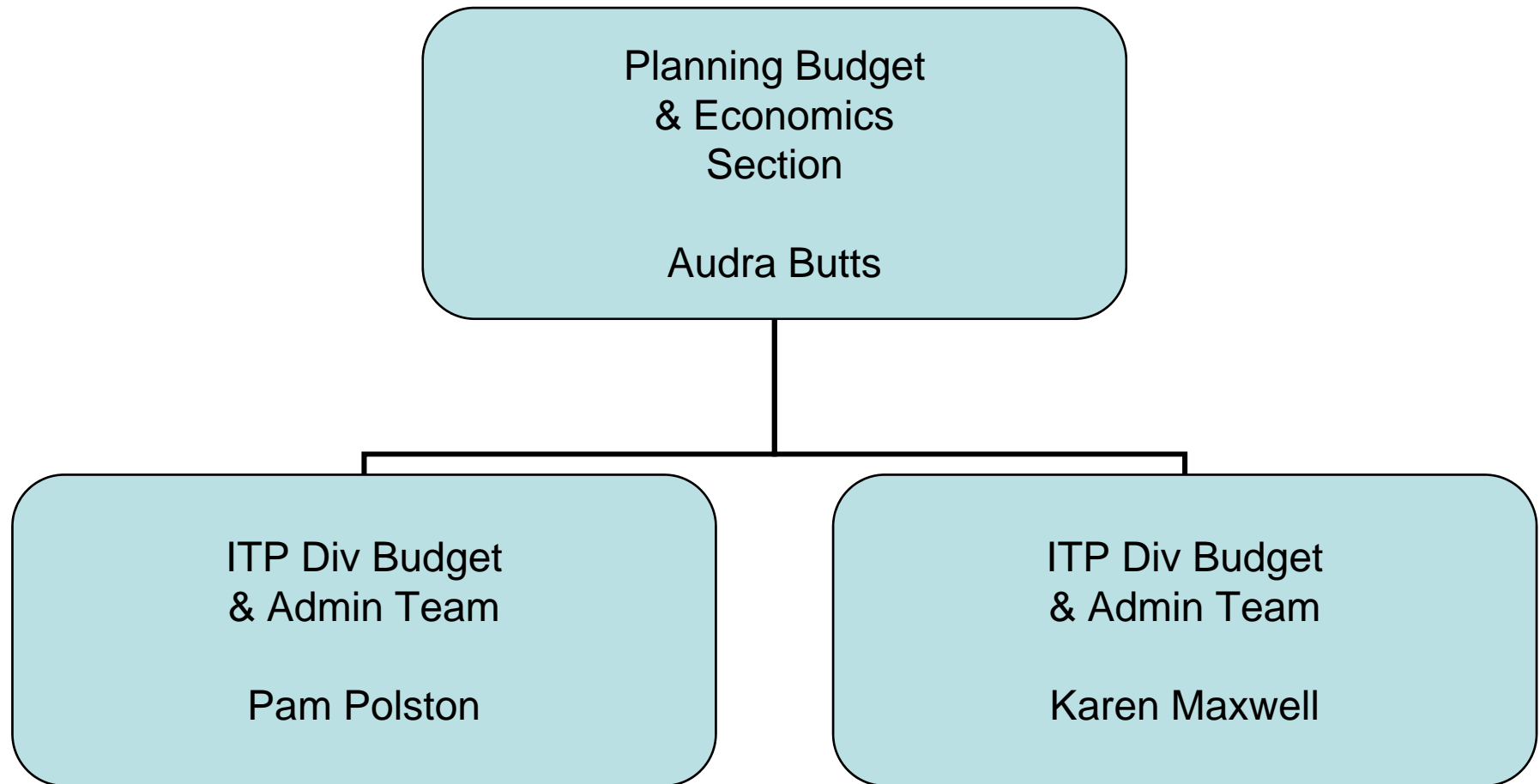
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- **Agenda:**

- Division organization
- **Long-range planning cycle**
- STIP development cycle
- UPWP billings
- CMAQ administration
- Questions and answers period

• Long-range planning cycle

Qtr 4 – '08	Qtr 1 – '09	Qtr 2 – '09	Qtr 3 – '09	Qtr 4 – '09	Qtr 1 – '10	Qtr 2 – '10
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- Executive briefing, preparation / kick-off (-)
- Consultation / progress reports w/MPOs & districts (+)
- Establish & formalize project scoring criteria and methodology
- Establish approach to identify state transportation system deficiencies
- HERS / ISTDM statewide models extended to 2035
- 2035 build-networks output and HERS-IN needs analysis models identify network / system deficiencies (+)
- Coordinate long-range fiscal and budget forecasts scenarios, and establish best, worst, most likely & other reasonable fiscal scenarios (+)
- Review district & MPO project proposals and document
- Identify projects and conduct project scoring and assessment (+)
- Review 2030 L-R Plan and determine 2011-2035 L-R Plan format (+)

• Long-range planning cycle

Qtr 4 – '08	Qtr 1 – '09	Qtr 2 – '09	Qtr 3 – '09	Qtr 4 – '09	Qtr 1 – '10	Qtr 2 – '10
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- Executive situation briefings (+)
- Consultation / progress reports w/MPOs & districts (+)
- 2035 build-networks output and HERS-IN needs analysis models identify network / system deficiencies (+)
- Coordinate long-range fiscal and budget forecasts scenarios, and establish best, worst, most likely & other reasonable fiscal scenarios (+)
- Identify projects and conduct project scoring and assessment (+)
- Review preliminary deficiencies list with districts, etc. (+)
- Prepare plan recommendations for potential 2011-2035 L-R Plan
- Conduct plan development meetings w/districts, MPOs, RPOs, etc.; document, and obtain external organizations' comments
- Review 2030 L-R Plan and determine 2011-2035 L-R Plan format (+)

• Long-range planning cycle

Qtr 4 – '08	Qtr 1 – '09	Qtr 2 – '09	Qtr 3 – '09	Qtr 4 – '09	Qtr 1 – '10	Qtr 2 – '10
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- Executive situation briefing (+)
- Consultation / progress reports w/MPOs & districts (+)
- Identify projects and conduct project scoring and assessment (+), list same
- Using proposed project lists scenarios, run various models to establish system effects, benefits, costs, etc. (+)
- Review 2030 L-R Plan and determine 2011-2035 L-R Plan format (+)
- Review preliminary deficiencies list with districts, etc. (+)
- Prepare plan recommendations for 2011-2035 L-R Plan (+)

• Long-range planning cycle

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- Executive situation briefing (+)
- Consultation / progress reports w/MPOs & districts (+)
- Review / update department's SPMS data ICW districts, etc. (+)
- Using proposed project lists scenarios, run various models to establish system effects, benefits, costs, etc. (+)
- Review preliminary deficiencies list with districts, etc. (+)
- Prepare plan recommendations for 2011-2035 L-R Plan (+)
- Prepare draft 2011-2035 L-R Plan document
- Prepare public involvement presentation material (+)
- Conduct district open-house meetings (+)

• Long-range planning cycle

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- Executive situation briefing (+)
- Consultation / progress reports w/MPOs & districts (+)
- Review / update department's SPMS data ICW districts, etc. (+)
- Prepare draft 2011-2035 L-R Plan document
- Prepare public involvement presentation material (+)
- Conduct district open-house meetings (+)
- Final public comments revisions addressed

- Long-range planning cycle

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- Executive situation briefing (+)
- Consultation / progress reports w/MPOs & districts (+)
- Review / update department's SPMS data ICW districts, etc. (+)
- Prepare / review draft 2011-2035 L-R Plan document
- Final public comments revisions addressed
- Draft plan review by INDOT executive staff, FHWA, MPOs, RPOs, etc., and revise as necessary

- Long-range planning cycle

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- Executive situation briefing (+)
- Consultation / progress reports w/MPOs & districts (+)
- Review / update department's SPMS data ICW districts, etc. (+)
- Prepare final 2011-2035 L-R Plan document
- 2011-2035 L-R Plan adoption by INDOT commissioner

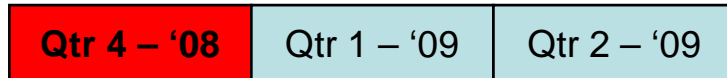
- **Begin L-R Plan annual update cycle!**

- **Begin 5-year L-R Plan development cycle!**

- **Agenda:**

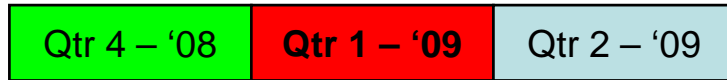
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• STIP development cycle



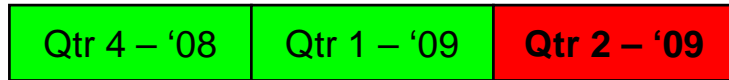
- Executive briefing, preparation / kick-off (-)
- Consultation / progress reports w/MPOs & districts (+)
- 1-15 Oct 08 – Generate draft list for Early Coordination Meetings to be held at district offices; meetings to include MPOs, RPOs, districts, etc.
- 15 Oct to 1 Dec 08 – Conduct early STIP coordination meetings
- 1 Dec 08 to 15 Jan 09 – Generate draft STIP list and complete fiscal constraint using project costs and departmental revenue estimates (+)

• STIP development cycle



- Executive situation briefings (+)
- Consultation / progress reports w/MPOs & districts (+)
- 1 Dec 08 to 15 Jan 09 – Generate draft STIP list and complete fiscal constraint using project costs and departmental revenue estimates (+)
- 15 Jan 09 – Provide MPOs with draft lists of projects, to be used in MPO TIP cycles
- 16 Jan to 15 Mar 09 – Meet with MPOs to review draft lists and finalize non-MPO lists with appropriate fund managers to finalize draft STIP
- 15 Feb to 1 Jun 09 – Review MPO TIPs and issue TIP approval letters (+), must be complete by 1 Jun 09 IOT be included in draft STIP submittal to FHWA (+)
- 15 Mar to 30 Apr 09 – Conduct district public meetings for STIP public involvement (+)

• STIP development cycle



- Executive situation briefings (+)
- Consultation / progress reports w/MPOs & districts (+)
- 15 Feb to 1 Jun 09 – Review MPO TIPs and issue TIP approval letters (+), must be complete by 1 Jun 09 IOT be included in draft STIP submittal to FHWA (+)
- 15 Mar to 30 Apr 09 – Conduct district public meetings for STIP public involvement (+)
- 1-30 May 09 – Thirty day public comment period
- 1-30 Jun 09 – Submit draft STIP to FHWA for review/comment
- NLT 1 July 2009 – Receive FHWA approval of STIP

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• UPWP billings cycle

- Possible uniform cycle of billing processing
 - Bi-annual UPWP approval
 - Annual UPWP amendment(s)
 - Regular billing submittal payment upon receipt (within 30-days)
 - Quarterly product progress vs. budget billing assessment
 - Annual/end of CY detailed product progress vs. budget billing review and approval
 - Multiple audit(s) tracking and assessment
 - Supplemental audits as necessary / appropriate
- Hard-copy billing?
- Centralized INDOT POC?
- INDOT functional area billing review tasking and tracking

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- **CMAQ administration**

- Fund recipient responsible for CMAQ project selection, eligibility determination/documentation, project evaluation/scoring processes/results, and project reporting requirements
- INDOT consolidates and reports state-wide CMAQ information
- INDOT coordinates regional/state-wide CMAQ activities as necessary/appropriate

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